Andrew Lundquist and Karen Knutson would like to schedule peer review meetings for next week, Tuesday and Wednesday, March 13 and 14, with the following agency reps.: 

DOE  
Treasury  
State  
EPA  
Transportation

The following times are available in Tuesday the 13th: 11:00 and 4:00

The following times are available on Wednesday the 14th: 10:00, 11:00 and 2:00

Please let me know what would work for your agency. First come, first serve on time slots but if we get to a point where nothing works with your schedules, we'll work to find additional meeting times. Once we get these set up with you all (hopefully by tomorrow, Friday at the latest), I will e-mail the rest of the working group staff to let them know when these peer review meetings will take place so they can participate if they are interested in doing so.

Thanks for your help, Kjersten
We have only heard back from DOE and EPA so far and they have filled the following two time slots:

Tuesday, March 13 @ 4:00 p.m. - DOE

Wednesday, March 14 @ 10:00 a.m. - EPA

The time slots still available for Treasury, State and Transportation are:
Tuesday the 13th @ 11:00; Wednesday the 14th @ 11:00; and Wednesday the 14th at 2:00

Please let us know as soon as possible which time slot will work for you. If none work, let me know and we'll work to find an alternative meeting time.

Also...please e-mail Charlie Smith by Friday afternoon the most recent version of your chapter(s) incorporating any comments received since initially drafted so we can distribute them to the other agencies prior to your scheduled (or soon to be scheduled) peer review meetings.

You can always call if you have questions. My direct line is 456-7050.

Thanks, Kjersten
As we move forward with the final report, we have to start focusing on graphics and photos that will help illustrate points made in the text.

With respect to graphics:

http://www.doedigitalarchive.doe.gov

The DOE Publications group also has a librarian on staff who can help find pictures that illustrate the point you may be trying to make. Apparently, the photo library is huge with 10s of thousands of images. Let me know if...
Margot:

I think that comments should go to the lead agency and you should copy us so we can see what's going on.

Lead agencies are:

- Chapter 4 Environment: EPA
- Chapter 5 Economic impact: Treasury
- Chapter 9 Infrastructure: DOT
- Chapter 10 National Energy Security: State

Charlie
From: Charles_M_Smith@ovp.eop.gov\internet [Charles_M_Smith@ovp.eop.gov]
Sent: Friday, March 09, 2001 10:16 AM
To: Kelliher, Joseph; Anderson, Margot; Dina.Ellis@do.treas.gov\internet;
Galloglys@State.gov\internet; McManusmt@State.gov\internet;
Michelle.Foche@OST.DOT.Gov\internet; Brenner.Rob@EPA.gov\internet;
Symons.Jeremy@EPA.gov\internet
Cc: Andrew_D_Lundquist@ovp.eop.gov\internet; Karen_Y_Knutson@ovp.eop.gov\internet;
John_Fenzel@ovp.eop.gov\internet; Kjersten_S_Drager@ovp.eop.gov\internet
Subject: Updated Chapters

Thanks
Charlie
Just a reminder, and as previously announced, the NEPD Working Group Meeting that was scheduled to be held today at 3:00 PM will be held on Monday, March 12, 2001, at 11:00 AM immediately following the Principals Meeting.
Willi
ams, Ronald L

From: Charles_M_Smith@ovp.eop.gov
Sent: Friday, March 09, 2001 11:52 AM
To: Anderson, Margot
Subject: RE:

Charlie
Thanks, Karen
From: John_Fenzel@ovp.eop.gov\internet [John_Fenzel@ovp.eop.gov]
Sent: Friday, March 09, 2001 4:10 PM
To: Kelliher, Joseph; Anderson, Margot
Subject: Agenda for Monday's Principals' Meeting

(See attached file: AGENDA1.doc)

Joe and Margot:

Please call me if you have any questions: 456-7953.

John
From: John_Fenzel@ovp.eop.gov
Sent: Friday, March 09, 2001 4:10 PM
To: Kelliher, Joseph; Anderson, Margot
Subject: Agenda for Monday's Principals' Meeting

(See attached file: AGENDA.doc)

Joe and Margot:

Secretary Abraham, however, will be delivering his speech on the 19th.

Please call me if you have any questions: 456-7953.

John
From: Karen_Y._Knutson@ovp.eop.gov%internet [Karen_Y._Knutson@ovp.eop.gov]
Sent: Friday, March 09, 2001 4:06 PM
To: Anderson, Margot
Subject: RE: talking points

(See attached file: TALKING POINTS for members of task force.doc)

[Embedded image moved "Anderson, Margot" <Margot.Anderson@hq.doe.gov>
to file: 03/09/2001 04:03:35 PM
PIC21973.PCX]

Record Type: Record

To: Karen Y. Knutson/OVP/EOP, "McSlarrow, Kyle"
    <Kyle.McSlarrow@hq.doe.gov>
cc: Subject: RE: talking points
KK,

Happy to help but no attachment.

Margot
--- Original Message ---
From: Karen_Y._Knutson@ovp.eop.gov%internet
    [<mailto:Karen_Y._Knutson@ovp.eop.gov>]
Sent: Friday, March 09, 2001 3:56 PM
To: McSlarrow, Kyle; Anderson, Margot
Subject: talking points

TALKING POINTS for members of ...

PIC21973.PCX
Andrew Lundquist and Karen Knutson of the National Energy Policy Development Group are going to meet with each "lead" agency over the next couple of days to discuss the progress being made on assigned chapters and the preliminary work being done on solutions/recommendations. Also discussed will be what we'll need/are looking for as far as graphics/photos.

You are all invited to ALL of these meetings (hence the name "Peer Review Meetings") but are under no obligation to attend (unless of course you're the lead agency!). While Andrew and Karen will meet with each lead agency either way, YOU need only attend if you are interested in the chapter(s) being discussed and/or you have input/suggestions you want to discuss.

The schedule for the Peer Review Meetings is as follows:

Tomorrow, Tuesday, March 13: DOE @ 3:00.

Wednesday, March 14: EPA @ 10:00; State @ 11:00; Transportation @ 2:00; and Treasury at either 3:00 or 5:00 (I'll let you know when a time is finalized)

Let me know what meetings you plan to attend, if any. All meetings will be held in 283 OEOB so we'll need to get you cleared in with security.

Thanks and let me know if you have any questions. -Kjersten
Sure, anytime. No meetings, but don’t know when S1 will be in and I have to talk with him about some things.

---Original Message---
From: Anderson, Margot
Sent: Friday, April 13, 2001 4:36 PM
To: Braitsch, Jay; Carter, Douglas
Cc: Kelliher, Joseph
Subject: FW: chapter 8 [Virus checked]

Jay and Doug,

I am forwarding to you comments on NEP chapter 8 from Department of Interior. They are extensive. I would like to get together with you on Monday to discuss which ones you think add value to your original draft. Will you have some time Monday afternoon?

Margot

------Original Message------
From: William_Bettenberg@ios.doi.gov%internet
Sent: Friday, April 13, 2001 11:22 AM
To: Anderson, Margot
Cc: Charles_M._Smith@ovp.eop.gov%internet
Subject: Re: chapter 8 [Virus checked]

Margot -- Attached are our edits for chapter 8 without the recommendations.

Bill

------ Forwarded by William Bettenberg/PPA/OS/DOI on 04/13/2001 11:10 AM ------

Deborah Weinstein

To: William Bettenberg/PPA/OS/DOI

04/13/2001 09:41 AM

Subject: Re: chapter 8 [Virus checked]

(Document link: William Bettenberg)

Bill...
I've attached a version with all recommendations and steps stripped out.
If you need more work done to this, I'll be happy to do it. I have a 10am meeting at Jackson Place and then I'll be back.

Deborah
(See attached file: DOI chpt8 without recs.rtf)

------Original Message------
From: William Bettenberg on 04/12/2001 06:47 PM
To: Deborah Weinstein/PPA/OS/DOI
Cc:

Subject: chapter 8

Deborah - I need a version of chapter 8 with the recommendations stripped

11744

DOE016-1496
out. Check with me and I'll explain.

Bill
Attached is the edited Chapter 6 with some questions/observations from Joan. Please turn this one quickly. We're coming down to the wire, and we need to start closing chapters off.

Charlie

Attached is chapter 6. Please note a few things:
That's if for now. Onward to chapter 7.
Joan
This is the list of all DOE staff who worked on the NEP. Please double-check with Joe Kelliher regarding who in the Secretary's office was involved to confirm my three names. I have added the names of the DOE employees who were/are detailed to the National Energy Policy Development group (Lundquist, Knutson, Drager, Smith and Sims):

If you need to contact office to determine who is a contractor, the best points of contact are:

EE - Mary Beth Zimmerman
FE - Jay Braitsch
NE - Trevor Cook
EIA - Andy Kydes
IA - David Pumphrey

Let me know what else you need.

Margot

[Handwritten note: NEP people #5]
From: John_Fenzel@ovp.eop.gov%internet [John_Fenzel@ovp.eop.gov]
Sent: Friday, March 09, 2001 4:10 PM
To: Kelliher, Joseph; Anderson, Margot
Subject: Agenda for Monday's Principals' Meeting

AGENDA1.doc

(See attached file: AGENDA1.doc)

Joe and Margot:

Please call me if you have any questions: 456-7953.

John
From: John_Fenzel@ovp.eop.gov%internet [John_Fenzel@ovp.eop.gov]
Sent: Friday, March 09, 2001 4:10 PM
To: Kelliher, Joseph; Anderson, Margot
Subject: Agenda for Monday's Principals' Meeting

(See attached file: AGENDA1.doc)

Joe and Margot:

Please call me if you have any questions: 456-7953.

John
Folks,

I've got a request from the WH for more bits and pieces for chapter 1 of the NEP. As the request involves several different offices, the best way to coordinate is for us to get together and go through the list. Can we meet at 11:00 in the morning? We can get through the list in an hour. Please let me know if you can attend. 7B-040

Margot
Folks,

I've got a request from the WH for more bits and pieces for chapter 1 of the NEP. As the request involves several different offices, the best way to coordinate is for us to get together and go through the list. Can we meet a 11:00 in the morning? We can get through the list in an hour. Please let me know if you can attend. 7B-040

Margot
Martin, Adrienne

From: Tom Kimbis  
Sent: Tuesday, April 24, 2001 11:26 AM  
To: Anderson, Margot  
Cc: Zimmerman, MaryBeth  
Subject: RE: production note

Margot

To: Adrienne, Margot
Sent: Friday, April 24, 2001 8:13 AM  
Cc: Zimmerman, MaryBeth  
Subject: RE: production note

Margot

From: Tom Kimbis  
Sent: Monday, April 23, 2001 6:14 PM  
To: Anderson, Margot  
Cc: Zimmerman, MaryBeth  
Subject: production note

Hi
Melchet, Elena

From: Melchet, Elena
Sent: Wednesday, April 18, 2001 3:59 PM
To: Martin, Brenda
Cc: DeHoratios, Guido

4-13-01: AL 2 hours, 2:30 - 4:30 p.m
4-18-01: AL 4 1/2 hours 7:00am - 11:30 am

Also, for the period of my temporary assignment, April 23 - July 13, 2001
My hours should be logged as 8:00 a.m. - 5:00 p.m.

Elena

Original Message:
From: Martin, Brenda
Sent: Tuesday, April 17, 2001 8:49 AM
To: Arthur Hartstein; Christopher Freitas; Edith Allison; Elena Melchet; John Pyrdol; Louis Capitania; Olabinka Ogunsoia; William Hochheiser; Guido DeHoratios
Subject: Leave for Pay Period 9. April 9th thru 20th.

Please give me all of your annual and sick leave by COB on Wednesday April 18th.

Tracking: Recipient
          Martin, Brenda
          DeHoratios, Guido

Obtained and made public by the Natural Resources Defense Council, March/April 2002
Melchert, Elena

From: Melchert, Elena
Sent: Thursday, April 05, 2001 12:07 PM
To: DeHoratiis, Guido
Subject: Detail to the Office of Nation Energy Policy Development Group

As part of my Individual Development Program for the current year, I wish to pursue a 30-working-day detail to the above named office working with Karen Knudsen, Deputy Director. I have spoken briefly with Karen, suggesting that I could provide support to her with regard to oil and gas and other energy technologies. She was very interested in pursuing this, and said she would speak to Andrew Lundquist about this possibility.

Thank you for your support of my interest in this opportunity. I am going to continue the dialogue with Karen about the possibility of my serving on this detail in her office. I will keep you posted as to the progress I make in setting this up. My strategy will be to develop a 30-working-day detail in order to achieve the greatest flexibility and utility to Karen's office.

Elena Subia Melchert
Petroleum Engineer/Program Manager
Office of Fossil Energy
U.S. Department of Energy

Elena Subia Melchert